



SANTA BARBARA CITY COLLEGE

Chemical Hygiene Meeting

February 25, 2022

11 am - 12 pm

via Zoom

Present: Adrienne Betty, Cecilia Contreras Martinez, Sam Hammond, Tracy Reynolds, Chelsea O'Connell, Mike Masson

Review of December Minutes:

The minutes were reviewed and approved.

Annual Review of Chemical Hygiene Plan:

The Science Department employees were emailed on January 20, 2022 and asked to review and make comments on any suggested changes to the plan. The group went through the plan together and no content changes were made to the plan. Only grammar and spacing changes were made. The next step is for the Facilities & Safety Committee to review and approve the plan.

Chemical Inventory Update:

ASCIP was able to negotiate on our behalf and will pay for the increase in number of users who can enter chemical information into the system. We are now allotted 20 users identified as “managers” in the VelocityEHS system. Adrienne has edited those user profiles to reflect manager and they can now start adding inventory. The request from the last meeting to have custom field sections changed to *course* and *laboratory* has also been completed.

Tracy Reynolds advised she would need a tablet to assist with inventory as the Chemistry inventory is in several different rooms and some of the rooms do not have computers. This would be the most efficient way to complete her inventory. Adrienne will request a tablet be purchased for this purpose. An update was requested to see how the inventory was going and it was noted that the end of the semester would be the first chance Tracy will have to start inventory.

Chemical Spill Kits:

The supplier confirmed the option selected will work with organics and solvents. Departments were advised to proceed with purchasing kits for their areas and that this is something they can purchase on their own and replenish as needed.

QUERIES PRESENTED DURING MEETING:

Mike Masson requested Lab Safety training be assigned to him and other employees requested the mandatory fire extinguisher training.