

SANTA BARBARA CITY COLLEGE

CLUSTER LEADER COUNCIL
COLLEGE PLANNING COMMITTEE

May 20, 1981

MINUTES

MEMBERS PRESENT: Dwight Anderson, Isidor Elias, Shirley Conklin,
Pope Freeman, Myrna Harker, Maury Ryan, Curtis Solberg,
Martin Bobgan, Jinny Webber, Pat Huglin (Chairperson),
Lana Rose, Charles Hanson

MEMBERS ABSENT: Karl Halbach, Charlotte Ley, Al Silvera

RESOURCE MEMBERS
PRESENT: Mel Elkins, John Romo, Richard Sanchez

RESOURCE MEMBERS
ABSENT: Burt Miller, Dan Oroz

GUESTS: Barbara Lindemann

I. PRIORITIZATION OF CLASSIFIED PERSONNEL REQUESTS FOR 1981-82

Pat Huglin requested that the Committee treat the Classified Personnel Requests in the same manner as the Certificated Personnel Requests. He suggested that the Committee members nominate positions for placement onto a "unanimous" (essential) list and then vote on same; if the motion received two or more opposition votes, then the position would be placed onto a second (not as essential) list and prioritized within said list later.

- M/S/C A. Admissions Classified Personnel Request for 1981-82.
To approve the placement of the Admissions position (1176 hours - [Classified Hourly]) onto the "unanimous" (essential) list.
- M/S/C B. Counseling Classified Personnel Request for 1981-82.
To approve the placement of the Counseling position (Hourly Clerk/ Typist during peak periods) onto the "unanimous" (essential) list.
- M/S C. Facilities/Maintenance Classified Personnel Request for 1981-82.
Mr. Hanson went into some detail about the three levels of maintenance workers and stated that this position is that of a third level. He suggested that the term "lead" used to describe the position be omitted as it caused some confusion.
To approve the placement of the Facilities/Maintenance position (One FTE Maintenance Worker) onto the "unanimous" (essential) list.

O V E R

- D. Facilities/Maintenance Classified Personnel Requests for 1981-82.
M/S/C To approve the placement of the Facilities/Maintenance position (One FTE Custodian) onto the "unanimous" (essential) list.
- E. Learning Assistance Center (LAC) Classified Personnel Requests for 1981-82.
M/S/C To approve the placement of the LAC position (19½ hourly clerk) onto "unanimous" (essential) list.
- F. Business Officer Careers (BOC) Classified Personnel Request for 1981-82.
M/S/C To approve the placement of the BOC position (\$1,600 hourly Instructional Aide) onto the "unanimous" (essential) list.
- G. ADN Classified Personnel Requests for 1981-82.
There was some concern and confusion regarding the VEA funding aspect; a member summarized the funding situation by stating that if the position was funded by the District, it would have to be a contracted half-time position.
M/S To approve the placement of the ADN position (half-time LTA) onto the "unanimous" (essential) list.
- H. HRM Classified Personnel Requests for 1981-82.
M/S/C To approve the placement of the HRM position (HRM I) onto the "unanimous" (essential) list.
- I. Graphics/Photography Classified Personnel Request for 1981-82.
Mr. Elkins commented on the 36.1% enrollment increase and the projected 9.1% enrollment increase for the next year. He also stated that the person in this position would be working in Graphics, Photo, and the Print Shop.
M/S To approve the placement of the Graphics/Photo position (One .75 ten-month LTA) onto the "unanimous" (essential) list.
- J. English Classified Personnel Request for 1981-82.
M/S/C To approve the placement of the English position (.50 ESL LTA) onto the "unanimous" (essential) list.
Jinny Webber withdrew her Department's second request (English - One FTE Writing Lab LTA) from nomination eligibility as she felt the Department could manage without it.
- K. Theatre Arts Classified Personnel Request for 1981-82.
M/S To approve the placement of the Theatre Arts position (One FTE Carpenter/Shop Foreman) onto the "unanimous" (essential) list.

There was some discussion regarding the necessity of this position vs. the Machine Shop/Welding position (one FTE Property Custodian/Technician, .150 LTA). The necessity for proper safety in the Machine Shop/Welding area was mentioned as was the fact that those students in Theatre Arts are not as experienced in the use of power tools as the Machine Shop/Welding students are.

M/S/C To close nominations for placement of positions on the "unanimous" (essential) list.

M/S/C That the Committee members submit a written prioritization ballot of those positions in the "unanimous" (essential) list.

The eligible voting members present submitted those ballots to Mr. Elkins' secretary for tabulation.

M/S/C To discuss the remaining positions and submit a written prioritization ballot to the Instruction Office by Friday, May 22, 1981.

Pat Huglin closed the meeting by stating that the ballot results would be announced after tabulation had been completed. On the agenda for the next meeting are presentations for the CAI and BOC proposals, and an overview by Jack Halloran (Business Education Cluster Leader - elect) concerning recommendations for a two-year phase.

II. RESULTS OF BALLOTS

A. Those Members Casting Ballots.

Dwight Anderson, Isidor Elias, Shirley Conklin, Pope Freeman, Myrna Harker, Maury Ryan, Curtis Solberg, Jinny Webber, Martin Bobgan, Lana Rose, Charlotte Ley, Pat Huglin.

B. Ballot Results.

1. "Unanimous" (Essential) List

1. Admissions (1176 hours [Classified Hourly]).
2. Counseling (Hourly Clerk/Typist during peak periods).
3. Facilities/Maintenance (One FTE Custodian).
4. English (.50 ESL LTA).
5. LAC (19½ hourly clerk).
6. HRM (I) (One FTE LTA).
7. Psychology (19½ hourly LTA [Fall only]).
8. BOC (\$1,600 hourly Instructional Aide).

O V E R

2. "Second" (Not as Essential List)
 1. Machine/Welding (One FTE Property Custodian/
Technician, .50 LTA)
 2. Theatre Arts (One FTE Carpenter/Shop Foreman)
 3. HRM (II) (One FTE LTA)
 4. Graphics/Photo (.75 ten-month LTA)
 5. ADN (half-time FTE LTA)
 6. Facilities/Maintenance (One FTE Maintenance Worker)
 7. Art (19½ hours Studio/Gallery Aide)
 8. HRM (III) (One FTE LTA)
 9. Electronics (One FTE LTA)
 10. Art (19½ hourly LTA [Art History])
 11. Earth Science (One FTE Lab Technician)
 12. Business Administration (.5 FTE Classified Hourly)

/1p

cc: Dr. Mertes
Administrative Deans
Assistant Deans
Representative Council
Cluster Leaders