

Santa Barbara City College

Budget Resource Allocation Committee (BRAC)

Agenda

July 13, 2018

A121

9:00 AM - 11:00 AM

MINUTES

Members

Budget Resource Allocation Committee: Present unless indicated not

- Lyndsay Maas, VP Business Services
- James Zavas, Controller
- Alan Price, Dean Educational Programs
- Nicole Hubert, Student Finance Manager **REPLACED Dan Watkins**
- Liz Auchincloss, Technology Services Specialist
- Mike Gonella, Instructor and Chair
- Patricia Frank, Co-chair, Director Design and Technology Theatre Arts
- Scott Kennedy, Database Administrator
- Cesar Perfecto, Assistant Controller (non voting)
- Student Representative
- Student Representative
- Lisa Saunders, Accountant (non voting)
- Alexandra Thierjung, Administrative Assistant IIIC (minutes) (non voting)

1. Approve Minutes of June 8, 2018 (BRAC folder is now on Team Drive)
2. Reader Budget Review - guest Priscilla Mora at 9:00 AM
 - a. Handout [BRAC Presentation Readers](#)
 - i. Reader Program review, goes back to 2006 available to full time and part time faculty, some adjunct receive reader funds.
 - ii. Reviewed role of application review for readers (Katie Laris) and P&R.
 - iii. Allows instructors to provide greater number of assignments with more required components of the assignment. Instructors have more opportunity for feedback. (Social Sciences, Math). English not allowed to request funds. Math was noted as specifically dependent on maintaining higher quantity of assignments.
 - iv. Requested 110,000 left at budget of 50,000. (Average funded 90-110, last year 81 were funded).
 - v. Discussed concerns of inconsistency and responsibilities of faculty; other CC do not have reader programs. Priscilla described how the concern of equal distribution to department faculty has dictated the process of faculty to apply as individual instead. Reader support directly supports the students, not the instructors, as it affects the assignment quantities given. Discussed ways to review topics without assignments, there may be alternative ways to practice more in different ways, but how it requires

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feedback then (readers). Discussed how adjustments can be made for classes 80 or 18, and how assignments are given and graded; there are a lot of variables to this and the budgeting; what else could be done with those funds? Such as hiring employees in other desperate areas. Idea of self review (such as using a key) or reviewing the answers with the assignments discussed, as well as online correction and assignment review. Priscila says yes such as 'Alec', but there are still some that need word review and hopeful faculty are already using that tool, the reader needs are different from those, and that not all students would do well with self correction such as keys. Alan asked about looking at reader budget management, dean allocation working with departments for distribution of funds working with chairs and faculty etc (replacing P&R role). Priscila said P&R gave input and divisions are represented. Reviewed the deficit, and how faculty are still unsure of the impacts on student learning and success.

- vi. Hoping to know before the first P&R meeting end of August.
- b. Discussion:
 - i. No evidence to show impact on student success, such as measures or comparables.
 - ii. Input on increasing budget needed - Pamela the EVP needs to be consulted, Priscila provided the same information to her via email.
 - iii. Other employees have been asked to do more with less, faculty should be included?
 - iv. Lyndsay will follow up with Pamela as action item.
- 3. Emergency Budget Requests - none 18-19 Adopted Budget will be approved by Sept. 15
 - a. none
- 4. New Funding Formula Update
 - a. Lyndsay provided update - The State will not announce Funding Formula information until August 15.
 - b. COLA will be determined through negotiations, and is dependent on what the State allocates.
 - c. Discussed funding processes and performance based measurements.
 - d. Non credit is doing well. Both Schott and Wake center enrollment increased and center status increased.
- 5. Equipment and Construction Budget review for 18-19
 - a. Reviewed Excel sheet in team drive
 - b. Deferred maintenance funds - parking lots at wake and schott don't charge for parking, can revenue be used there? Lyndsay confirmed after meeting that parking lots are not an allowable project for deferred maintenance funds, regardless of whether or not there is a charge to students to use the lot.

Summer BRAC meeting Schedule:

7/13/18 Equipment and Construction Budget plus Priscilla Reader Budget 9am:

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<https://docs.google.com/document/d/130D7toJnAWAS8Arr7ApZ9CSzSxdOmVbiei8tjL9pltg/edit?usp=sharing>

8/10/18 Categorical Budgets