



SANTA BARBARA CITY COLLEGE

Facilities & Safety Committee Minutes

Thursday, September 28, 2023

11:00 am - 12:00 pm

[ZOOM](#)

Present:

Liz
Adrienne
Brian
Erin
Virginia
Patricia
Rob
Tracy
LaDeane
Jason
*Alexandra

1) Housekeeping/Information Items

a) 23/24 [Membership](#) (Adrienne)

All ALA representatives have now been confirmed. An additional FA and student representative is needed.

b) Antioch University (Brian)

SBCC can accommodate them on campus through May of 2024

Liz asked about parking lot usage this semester (regular and carpool). Antioch pass revenue would help offset parking subsidizing from GF. Brian is already assessing overall impact and incentive of hosting Antioch.

c) Bike Share Program (City of SB & BCycle) (Brian) Discussed dock proposed locations and agreement. Foundation is covering the overall cost. Links the free bus rides and other city dock locations.

2) Agenda Request (Tracy R.) from April 27th:

Our department has several concerns that I'd like to add to the agenda for discussion. These concerns were brought to light during the last 2 power outages. Our emergency generator did not kick in for either of the outages, which is very concerning. Some topics to discuss:

Tracy wants Rob to speak to the Faculty. Power outages affected equipment because generators are not working. Need to assess realistic support of areas as funding does not exist. Department should develop protocol and incorporate others.

- a) *-More frequent testing/maintenance of emergency generator.*
 - b) *-Notification to building occupants when critical safety equipment (such as the generator, fire alarms, water for eyewashes and showers, etc...) is not functioning. Perhaps creating a Google email group for different departments that utilize critical safety equipment such as EBS and Physical Sciences so quick notifications can be sent to those most affected, rather than a campus wide notice.*
 - c) *-Clarification on electronic door locks during a power outage, as some of our door locks worked, and some didn't. Unfortunately I did not test them all, but the explanation could be as simple as hard wired vs battery powered. I just don't know.*
 - d) *-The possibility of adding the testing/maintenance schedules of emergency equipment (such as the emergency generator) to our CHP.*
 - e) *-After the 1st (SCE scheduled) power outage, much of our essential safety equipment was non-functional. The emergency generator did not kick in and fume hoods were not working, explosion proof refrigerator was not working, fire alarms were not functioning and electronic door locks were not working. Response from F&O personnel, Security and IT was quick and commendable, however, when faculty arrived nobody knew whether it was okay to hold labs with so many safety features down. We would like to have some sort of protocol for different scenarios put in the CHP so we have a reference when such instances occur.*
- 3) Physical Education (PE) Replacement Project Update (Brian) **Reviewed funding history and the general replacement project plan (two-phase).**
- 4) Campus Facilities Projects Updates (Rob/Mark):
1. Radiology redesign replacement of equipment- grant funded - end users finalizing equipment **Winter Break**
 2. Replacement of PS Fume Hoods Hoods have arrived, blowers scheduled to arrive mid October, once all equipment with contractor, we will work with JCI and end users on replacement schedule-schedule maintenance
 3. Jurkowitz roof replacement-**scheduled for December**
 4. Mansard roof repair above DM costume shop repair-schedule maintenance
 5. Admin Chiller replacement- Drawings & attachments approved by DSA, installation scheduled mid December-schedule maintenance **Winter Break**
 6. Final stages of OE CAD Lab design-grant funded **Finalizing in progress**
 7. DM126-Repairing west facing wall in costume shop-architect project to begin after repair of Mansard roof repaired. **Small leak in progress**
 8. ESL Building-**Demo date TBD, 2024**
 9. Pothole repairs-working with paving contractor to schedule day (a Friday) to repair potholes at West Campus entrance/road **quotes in progress**
 10. Administration, Drama Music & Childrens Center replace existing HVAC units-working with contractor on schedule-schedule maintenance **Almost starting**
 11. Working with architect on drawings for updating restrooms in first floor Student Services, first floor library and next to west campus snack shop **Almost starting**

12. Administration emergency generator-working with electrical engineer on replacement-schedule maintenance **Approval in process**
- 5) Campus Safety Incidents (Erik) **Reviewed theft and reports of persons of concerns. Identified illegal dumping to return items costly to the district.**
- 6) Risk Management Items (Adrienne) **Share more with the campus wide community about tracing still happening for employees on campus. Since August 28, 2023 there have been two workers compensation related claims.**

Other incidents on campus since 8/28/23:

One person fell while running.

One person slipped and fell while going down stairs.

One person tripped and fell due to sand.

- 7) Next Meeting is October 26, 2023

Adjourn 12pm